LLM Graduate Assistantship Application

Name: _____ **I.D.:** _____

Mobile #: _____ Home #: _____

Email Address: _____

Home Address: _____

Please note that this application is for Fall, Spring and Summer 2023-2024.

A. College & University Attended:

Name & address of each institution	Date of attendance & degree received	Distinction, awards & prizes
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Provide the below required information with respect to:

Undergraduate Major (specify emphasis): _____

Undergraduate Cumulative GPA: _____

LLM Cumulative GPA: _____

Number of Credits completed in LLM: _____

Expected Graduation Date (semester & year): _____

C. Are you currently employed? **Yes** ☐ **No** ☐

   If Yes, please specify the type of employment:

Full-time ☐   Freelance ☐   Internship ☐

Part-time ☐   Online ☐

D. Work experience after graduation, if any:

Name of Employer	Period (from-to)	Address	Part-time/Full-time
_____	_____	_____	_____
_____	_____	_____	_____

Please attach employment letter for more than one year of relevant experience

E. Computer Skills:

- **Word** ☐   **Excel** ☐   **PPT** ☐
- **Programming Skills**: _____
- **Statistical Packages**: _____

F. Research Experience: Thesis ☐   **Publication** ☐   **Conference Proceeding** ☐

White Paper ☐   **Others**: _____

G. Specify the position you are applying for: *Give 1st and 2nd preferences.*

———Teaching Assistant

———Research Assistant

———Assistant at the Business Computer Center

———Tutor at the Cooperative Learning Center

———Administrative Assistant at the Business School

H. Specify the percentage you are applying for:

☐ 25%   ☐ 50%   ☐ 75%   ☐ 100%

I. Specify your time availability:

☐ All Day   ☐ 8:00 to 13:00   ☐ 13:00 to 17:00   ☐ After 17:00

Please note that the graduate assistantship covers up to 9 graduate credit hours.

To the best of my knowledge, the above information is accurate; I agree to abide by all university rules and regulations pertaining to the award.

SIGNATURE: _____